

DEVELOPMENT CONTROL COMMITTEE							
	DESCRIPTION OF CHARGE	VAT	UNIT	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set
1	BUILDING CONTROL & PLANNING - COMMON CHARGES						
1.1	PLANNING AND BUILDING CONTROL FEES						
	Statutory Charge set by Central Government and Local Authorities						No move yet toward local fee setting
1.2	BUILDING AND PLANNING RECORDS SEARCH						
(a)	Domestic and simple commercial development (Min charge £17.00)		Per Hour	1-Apr-13	17.00	17.00	Should be corporate wide and based only on marginal cost.
(b)	Commercial enquiries charged at £34.00 per hour (Min charge £34.00)		Per Hour	1-Apr-13	34.00	34.00	
1.3	COPY OF PLANS, DOCUMENTS & DECISIONS**						
	If the total charge (at the rates below) does not exceed £3.00 then no charge will be made to provide the requested copies.						As above - subject to a minimum of £3.00
(a)	A4 size (black and white) per sheet*		Each	1-Apr-13	0.10	0.10	
(b)	A4 size (colour) per sheet*		Each	1-Apr-13	1.00	1.00	
(c)	A3 size (black and white) per sheet*		Each	1-Apr-13	0.15	0.15	
(d)	A3 size (colour) per sheet*		Each	1-Apr-13	2.00	2.00	
(e)	A2 size per sheet		Each	1-Apr-11	8.00	8.00	
(f)	A1 per sheet		Each	1-Apr-11	8.00	8.00	
(g)	A0 per sheet		Each	1-Apr-11	8.00	8.00	
	<u>Documents Supplied electronically (via the website)</u>						
	* Where information is held electronically and can be published to the website (without any data protection issues), subject to a maximum of 15 sheets, there will be no charge made.						
	Requests in excess of 15 sheets will be charged at £17 per hour (or part thereof) or the equivalent paper copy rate (whichever is the cheapest).						
	<u>Documents Supplied electronically (by e-mail or by CD)</u>						
	If information is held electronically and cannot be published to the website without any data protection issues, then a Data Protection Act fee of £10 will be charged plus a charge of £17 per hour (or part thereof) or the equivalent paper copy rate (whichever is the cheapest).						
1.4	PRE APPLICATION CHARGES						
(a)	Householder Proposal Enquiries (Including works to tree enquiries, if permission is required/dropped kerb/home working enquires etc)						
	Basic Service (desk based assessment with no follow ups)	I	Per Enquiry	1-Apr-14	42.00	42.00	Fees should be kept at current level
	Gold Service (includes one site visit or meeting, a written response, plus one follow - up proposal)	I	Per Enquiry	1-Apr-14	84.00	84.00	New fee should be requested once the follow up has been done
(b)	New Residential Unit Enquiries (including if permission is required)						
	1-3 new dwellings	I	Per Enquiry	1-Apr-14	144.00	144.00	
	4-9 new dwellings	I	Per Enquiry	1-Apr-14	216.00	216.00	
	10-49 new dwellings	I	Per Enquiry	1-Apr-14	600.00	600.00	
	50 or more new dwellings	I	Per Enquiry	1-Apr-14	1200.00	1200.00	
(c)	Commercial / Other Enquiries (including if permission is required)						
	Lawful use of premises enquiry	I	Per Enquiry	1-Apr-14	144.00	144.00	
	Change of Use / No additional floor space / telecoms / advertisements etc	I	Per Enquiry	1-Apr-14	144.00	144.00	
	Additional floor space up to 500 square metres	I	Per Enquiry	1-Apr-14	216.00	216.00	

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		between 500 and 999 additional square metres	I	Per Enquiry	1-Apr-14	600.00	600.00		Set at a level typical of other Local Authorities
		over 1000 additional square metres	I	Per Enquiry	1-Apr-14	1200.00	1200.00		
		1.5 HIGH HEDGE COMPLAINTS		Per Enquiry	1-Apr-14	450.00	450.00		
		Those on means tested benefits and war pensions will receive 33% discount		Per Enquiry	1-Apr-14	300.00	300.00		
		1.6 WEEKLY LIST OF ALL PLANNING APPLICATIONS		Per Year	1-Apr-09	125.00	125.00		
		1.7 OADBY AND WIGSTON LOCAL PLAN							
		(a) Oadby and Wigston Local Plan **			1-Apr-98	35.00	35.00		
		i) Residents and Local groups			1-Apr-00	10.00	10.00		
		1.8 OTHER DOCUMENTS							
		(a) Residential Land Position Statement (Published Annually) **			1-Apr-07	10.00	10.00		
		(b) Statements of Consultation			1-Apr-07	10.00	10.00		
		Supplementary Planning Guidance / Supplementary Planning Document / Statements of Consultation **							
		(c) Employment Land Availability Study (Published Annually) **			1-Apr-07	10.00	10.00		
		Facilities in Oadby & Wigston :-							
		(d) Landscape Character Assessment			1-Apr-07	25.00	25.00		
		(e) Oadby & Wigston Green Wedge Management Strategy			1-Apr-07	25.00	25.00		
		(f) Oadby & Wigston Phase 1 Habitat Survey (Available on CD only)			1-Apr-10	32.00	32.00		
		(g) Oadby & Wigston Biodiversity Audit (Available on CD only)			1-Apr-07	35.00	35.00		
		(h) Oadby and Wigston Employment Land and Premises Study**			1-Apr-07	25.00	25.00		
		(i) Statement of Community Involvement **			1-Apr-07	12.00	12.00		
		(j) Core Strategy Development Plan Document **			1-Apr-12	35.00	35.00		
		(k) Residents and local groups			1-Apr-12	10.00	10.00		
		(l) Annual Monitoring Report **			1-Apr-07	10.00	10.00		
		(m) Nature Conservation Strategy			1-Apr-07	10.00	10.00		
		(n) Local Development Scheme**			1-Apr-07	5.00	5.00		
		(o) Strategic Housing Land Availability Assessment **			1-Apr-09	25.00	25.00		
		(p) Retail Study**			1-Apr-09	25.00	25.00		
		(q) Faith Community Study & Places of Worship Needs Assessment**			1-Apr-09	25.00	25.00		
		(r) Play & Recreational Facilities Study			1-Apr-09	25.00	25.00		
		(s) Affordable Housing Viability Assessment			1-Apr-10	25.00	25.00		
		(t) Assessment of Highways and Transportation Implications			1-Apr-10	25.00	25.00		
		(u) Employment Sites & Brownfield Land Study			1-Apr-11	25.00	25.00		
		(v) Town Centre Area Action Plan **			1-Apr-14	35.00	35.00		
		(w) Town Centre Area Action Plan - for residents and local groups **			1-Apr-14	10.00	10.00		
		(x) Adopted Policies Map			1-Apr-15	10.00	10.00		
		(y) Housing Implementation Strategy			1-Apr-15	10.00	10.00		
		(z) Annual Open Space Review			1-Apr-15	10.00	10.00		
		** Documents are available on the Councils Website free of charge							
		www.oadby-wigston.gov.uk							
		BUILDING CONTROL							

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	1.9 COMPLETION CERTIFICATE							
(a)	Written confirmation of works exempt from Building Regulations			1-Apr-15	12.50	12.50		All recently reviewed.
(b)	Written confirmation of non-existence of Building Regulations record			1-Apr-15	12.50	12.50		
(c)	Written confirmation of completion of work to which Building Regulations applied			1-Apr-15	12.50	12.50		
	1.10 RECOVERY OF EXPIRED PLAN			1-Apr-15	37.50	37.50		
	1.11 STREET NAMING & NUMBERING							
(a)	List of all new property street names and numbers	E	Per Year	1-Apr-08	475.00	475.00		
(b)	Written confirmation of postal address details	E	Per Address	1-Apr-15	25.00	25.00		
(c)	Renaming/renumbering of existing property	E	Per Address	1-Apr-15	40.00	40.00		
(d)	Naming/Numbering of 1-5 plots	E	Per Plot	1-Apr-15	40.00	40.00		
(e)	Naming/ Numbering for each additional plot over 5	E	Per Plot	1-Apr-15	25.00	25.00		
(f)	Naming of a street	E	Per Street	1-Apr-15	150.00	150.00		
(g)	Numbering of new flat complex	E	Per Flat	1-Apr-15	25.00	25.00		
(h)	Change to a development after notification [#]	E	Per Application	1-Apr-15	50.00	50.00		
(i)	Administration fee, plus additional fee per plot	E	Per Plot	1-Apr-15	15.00	15.00		
	[#] Notification means after the Authority has numbered the street or part of.							
(j)	Street re-named / re-numbered at residents request ^{##}	E	Per Request	1-Apr-15	^{##} 250.00	^{##} 250.00		
	^{##} plus all compensation (the compensation is to be met by the applicant).							
	<i>Compensation relates to monies paid to residents to help them pay for the cost of informing all parties that they correspond with, regarding the change to their address.</i>							
	NB: A two thirds majority agreement from residents is required by ballot.							
	1.12 WORK ASSOCIATED WITH AN EMERGENCY OR ENFORCEMENT INCIDENT							
(a)	Building Control Surveyor - rate per hour (either on site or in office)			1-Apr-09	50.00	50.00		All recently reviewed
(b)	Building Control Manager - rate per hour (either on site or in office)			1-Apr-14	58.00	58.00		
(c)	Preparation & posting of documentation (letters, notices, etc) per document			1-Apr-15	29.85	29.85		
(d)	Telephone calls made from a mobile - per minute (standard rate)			1-Apr-15	0.03	0.03		
(e)	Telephone calls made from a mobile to mobile - per minute (standard rate)			1-Apr-15	0.09	0.09		
(f)	Mobile text messaging (standard rate)			1-Apr-15	0.04	0.04		
(g)	Telephone calls made from landlines to mobiles - connection charge (standard business rate)			1-Apr-15	0.08	0.08		
(h)	Telephone calls made from landlines to mobiles - per minute thereafter (standard business rate)			1-Apr-15	0.16	0.16		
(i)	Telephone calls made from a landline to a landline - connection charge (standard business rate)			1-Apr-15	0.08	0.08		
(j)	Telephone calls made from landlines - per minute thereafter (standard business rate)			1-Apr-15	0.03	0.03		
	1.13 SUPPLY OF RADAR KEY TO A RESIDENT WITH PROOF OF DISABILITY			1-Apr-14	3.50	3.50		
	1.14 NOTIFICATION OF DEMOLITION (Section 80)							
(a)	Buildings with a volume less than 49.56 cubic metres (Exempt)	E		1-Apr-15	0.00	0.00		
(b)	Domestic Building in excess of 49.56 cubic metres	E		1-Apr-15	115.00	115.00		
(c)	Non-Domestic Building in excess of 49.56 cubic metres	E		1-Apr-15	115.00	115.00		

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	(d)	Non-Domestic Building in excess of 300 cubic metres	E		1-Apr-15	170.00	170.00		
	(e)	Sites with multiple buildings, additional charge per non-exempt unit	E		1-Apr-15	20.00	20.00		
	1.15	ADVERTISING ON THE DIGITAL DISPLAY SCREENS							New Charge
	(a)	Community Groups/Charity	I	Per Week/Slot	1-Apr-16	N/A	0.00		
	(b)	Business Within the Borough	I	Per Week/Slot	1-Apr-16	N/A	24.00		
	(c)	Business Outside the Borough	I	Per Week/Slot	1-Apr-16	N/A	48.00		
		NB: A Slot will show an Advert for one minute in every ten minutes							
		Total Advertising Time of 9 hours 6 minutes a week (8am-9pm 7days a week)							
		5% discount for 3 - 6 months							
		10% discount for 6 - 12 months							
		20% discount for 12 months							
VAT Key									
	I	Inclusive of VAT							
	E	Exempt from VAT							
	N	Non Business Activity							
	Z	Zero-rated VAT							

LICENSING AND REGULATORY COMMITTEE

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2	LICENCES							
2.1	HACKNEY CARRIAGE AND PRIVATE HIRE CARS							
(a)	Driver's Licence - Private Hire and Hackney Carriage*							
i)	One Year	N	Each	1-Apr-16	N/A	75.00		
ii)	Two Year	N	Each	1-Apr-16	N/A	140.00		
iii)	Three Year	N	Each	1-Apr-15	195.00	195.00		
(b)	Competence Test	N	Each	1-Apr-14	35.00	35.00		
(c)	Drivers Badge - Replacement	N	Each	1-Apr-13	20.00	20.00		
(d)	Private Hire Operator's Licence							
i)	One Year	N	Each	1-Apr-15	260.00	260.00		
ii)	Two Year	N	Each	1-Apr-16	N/A	483.00		
iii)	Three Year	N	Each	1-Apr-15	670.00	670.00		
iv)	Four Year	N	Each	1-Apr-16	N/A	820.00		
v)	Five Year	N	Each	1-Apr-16	N/A	932.00		
vi)	Operators Licence Competency Test*		Each	1-Apr-14	35.00	35.00		
(e)	Private Hire Vehicle Licence	N	Each	1-Apr-14	225.00	225.00		
(f)	Private Hire Vehicle Licence - Age Exempt	N	Each	1-Apr-14	260.00	260.00		
(g)	Hackney Carriage Vehicle Licence	N	Each	1-Apr-14	240.00	240.00		
(h)	Hackney Carriage Licence - Age Exempt	N	Each	1-Apr-14	275.00	275.00		
(i)	Replacement of Vehicle Licence Plate	N	Each	1-Apr-15	25.00	25.00		
(j)	Transfer of Vehicle Licence to Another Licensee	N	Each	1-Apr-14	45.00	45.00		
(k)	Transfer of Licence from Private Hire Vehicle to Hackney Carriage (vice-versa)		Each	1-Apr-14	N/A	N/A		
(l)	Sale of Vehicle Licence Bracket	N	Each	1-Apr-14	22.00	22.00		
(m)	Certificate of Compliance		Each	1-Apr-14	5.00	5.00		
(n)	Replacement of Vehicle Licence (paper)		Each	1-Apr-14	5.00	5.00		
(o)	Replacement docu-dash		Each	1-Apr-15	3.00	3.00		
(p)	Replacement Front Windscreen pouch		Each	1-Apr-14	5.00	5.00		
	* Excludes CRB fee £44.00 payable on application and £5.00 DVLA mandate fee							
2.2	LICENCE FEES							
(a)	Animal Boarding Establishment (new)	N	Each	1-Apr-14	120.00	120.00		
(b)	Animal Boarding Establishment (renewal)		Each	1-Apr-14	100.00	100.00		
(c)	Breeding of Dogs (new)	N	Each	1-Apr-14	120.00	120.00		
(d)	Breeding of Dogs (renewal)		Each	1-Apr-14	100.00	100.00		
(e)	Dangerous Wild Animals (new)	N	Each	1-Apr-14	120.00	120.00		
(f)	Dangerous Wild Animals (renewal)		Each	1-Apr-14	100.00	100.00		
(g)	Pet Animal Shop (new)	N	Each	1-Apr-14	120.00	120.00		
(h)	Pet Animal Shop (renewal)		Each	1-Apr-14	100.00	100.00		
(i)	Riding Establishment (new)	N	Each	1-Apr-14	120.00	120.00		
(j)	Riding Establishment (renewal)		Each	1-Apr-14	100.00	100.00		
NB	For licences (a) - (j), vets fees incurred by the Council will be charged to the applicant							

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	(k)	Acupuncture, Tattooing, Ear piercing, Electrolysis - Registration of							
	i)	Premises	N	Each	1-Apr-14	70.00	70.00		
	ii)	Person	N	Each	1-Apr-14	70.00	70.00		
	iii)	Person and premises combined	N	Each	1-Apr-14	110.00	110.00		
	(l)	Hairdresser - Registration of Premises and Persons							
	i)	Premises	N	Each	1-Apr-14	70.00	70.00		
	ii)	Person	N	Each	1-Apr-14	70.00	70.00		
	iii)	Person and premises combined	N	Each	1-Apr-14	110.00	110.00		
	(m)	Scrap Metal Dealers Act 2013							
	i)	Site Licence	N	Each	1-Apr-15	340.00	340.00		
	ii)	Renewal of Site Licence	N	Each	1-Apr-15	340.00	340.00		
	iii)	Collectors Licence	N	Each	1-Apr-15	300.00	300.00		
	iv)	Collectors Renewal of Licence	N	Each	1-Apr-15	300.00	300.00		
	v)	Variation to Licence (inc change of site manager)	N	Each	1-Apr-15	62.00	62.00		
	vi)	Change of Circumstance	N	Each	1-Apr-15	31.00	31.00		
	(n)	Street Trading (fixed) per outlet							
	i)	1 day a week Annual Licence	N	Each	1-Apr-15	90.00	90.00		
	ii)	1 month licence	N	Each	1-Apr-15	110.00	110.00		
	iii)	3 month licence	N	Each	1-Apr-15	160.00	160.00		
	iv)	6 month licence	N	Each	1-Apr-15	260.00	260.00		
	v)	12 month licence	N	Each	1-Apr-15	410.00	410.00		
	vi)	Transfer of Consent (fixed or mobile)	N	Each	1-Apr-15	60.00	60.00		
	(o)	Street Trading (mobile) per outlet							
	i)	1 day a week Annual Licence	N	Each	1-Apr-15	60.00	60.00		
	ii)	1 month licence	N	Each	1-Apr-15	80.00	80.00		
	iii)	3 month licence	N	Each	1-Apr-15	110.00	110.00		
	iv)	6 month licence	N	Each	1-Apr-15	180.00	180.00		
	v)	12 month licence	N	Each	1-Apr-15	310.00	310.00		
	vi)	One off Event Licence	N	Each	1-Apr-15	75.00	75.00		
	(p)	Sex Establishments	N	Each	1-Apr-15	2310.00	2310.00		
	2.3	LICENSING ACT 2003							
	(a)	Personal Licence							
		Grant or Renewal of a Personal Licence (valid for 10 years)	N	Each	1-Apr-11	37.00	37.00	X	
	(b)	Premises Licences / Club Premises Certificates							
		Annual Fees Rateable Value Bands :-							
		A (no rateable value to £4,300)	N	Each	1-Feb-05	70.00	70.00	X	
		B (£4,301 to £33,000)	N	Each	1-Feb-05	180.00	180.00	X	
		C (£33001 to £87,000)	N	Each	1-Feb-05	295.00	295.00	X	
		D (£87,001 to £125,000)	N	Each	1-Feb-05	320.00	320.00	X	
		E (£125,001 and above)	N	Each	1-Feb-05	350.00	350.00	X	
		A multiplier is applied to premises in band D and E where they are exclusively or primarily in the business of selling alcohol							

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		D (x2)	N	Each	1-Feb-05	640.00	640.00	X	
		E (x3)	N	Each	1-Feb-05	1050.00	1050.00	X	
	(c)	New or Variation of Premises Licences / Club Premises Certificates							
		Application fees Rateable Value Bands :-							
		A (no rateable value to £4,300)		Each	1-Feb-05	100.00	100.00	X	
		B (£4,301 to £33,000)		Each	1-Feb-05	190.00	190.00	X	
		C (£33001 to £87,000)		Each	1-Feb-05	315.00	315.00	X	
		D (£87,001 to £125,000)		Each	1-Feb-05	450.00	450.00	X	
		E (£125,001 and above)		Each	1-Feb-05	635.00	635.00	X	
		A multiplier is applied to premises in band D and E where they are exclusively or primarily in the business of selling alcohol							
		D (x2)		Each	1-Feb-05	900.00	900.00	X	
		E (x3)		Each	1-Feb-05	1905.00	1905.00	X	
	(d)	Application / Notice							
	i)	Temporary Event notice	N	Each	1-Feb-05	21.00	21.00	X	
	ii)	Theft, loss, etc of premises licence or summary	N	Each	1-Feb-05	10.50	10.50	X	
	iii)	Application for a provisional statement where premises being built etc	N	Each	1-Feb-05	195.00	195.00	X	
	iv)	Notification of change of name or address	N	Each	1-Feb-05	10.50	10.50	X	
	v)	Application to vary licence to specify individual as premises supervisor	N	Each	1-Feb-05	23.00	23.00	X	
	vi)	Application for transfer of premises licence	N	Each	1-Feb-05	23.00	23.00	X	
	vii)	Interim authority notice following death etc of licence holder	N	Each	1-Feb-05	23.00	23.00	X	
	viii)	Theft, loss, etc of certificate or summary	N	Each	1-Feb-05	10.50	10.50	X	
	ix)	Notification of change of name or alteration of rules of club	N	Each	1-Feb-05	10.50	10.50	X	
	x)	Change of relevant registered address of club	N	Each	1-Feb-05	10.50	10.50	X	
	xi)	Theft, loss, etc of temporary event notice	N	Each	1-Feb-05	10.50	10.50	X	
	xii)	Theft, loss, etc of personal licence	N	Each	1-Feb-05	10.50	10.50	X	
	xiii)	Notification of change of name or address of premises licence holder	N	Each	1-Feb-05	10.50	10.50	X	
	xiv)	Right to freeholder etc to be notified of licensing matters	N	Each	1-Feb-05	21.00	21.00	X	
	2.4	GAMBLING ACT 2005							
	(a)	Small Society Lotteries							
	i)	Initial Application Fee	N	Each	1-Sep-07	40.00	40.00	X	
	ii)	Renewal Fee	N	Each	1-Sep-07	20.00	20.00	X	
	(b)	Bingo Premises							
	i)	Premises Licence	N	Each	1-Apr-15	1200.00	1200.00		
	ii)	Annual Fee	N	Each	1-Apr-15	500.00	500.00		
	iii)	Variation of Licence	N	Each	1-Apr-15	1200.00	1200.00		
	iv)	Change of Circumstances	N	Each	1-Apr-15	40.00	40.00		
	v)	Transfer of Licence	N	Each	1-Apr-15	500.00	500.00		
	vi)	Re-instatement Fee	N	Each	1-Apr-15	500.00	500.00		
	vii)	Provisional Statement	N	Each	1-Apr-15	1200.00	1200.00		
	viii)	Copy of Licence	N	Each	1-Apr-12	25.00	25.00	x	
	(c)	Betting Premises (Track)							

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	i) Premises Licence	N	Each	1-Apr-15	1200.00	1200.00		
	ii) Annual Fee	N	Each	1-Apr-15	500.00	500.00		
	iii) Variation of Licence	N	Each	1-Apr-15	1200.00	1200.00		
	iv) Change of Circumstances	N	Each	1-Apr-15	50.00	50.00		
	v) Transfer of Licence	N	Each	1-Apr-15	500.00	500.00		
	vi) Re-instatement Fee	N	Each	1-Apr-15	500.00	500.00		
	vii) Provisional Statement	N	Each	1-Apr-15	1200.00	1200.00		
	viii) Copy of Licence	N	Each	1-Apr-12	25.00	25.00	X	
	(d) Family Entertainment Centres							
	i) Premises Licence	N	Each	1-Apr-15	1200.00	1200.00		
	ii) Annual Fee	N	Each	1-Apr-15	500.00	500.00		
	iii) Variation of Licence	N	Each	1-Apr-15	1200.00	1200.00		
	iv) Change of Circumstances	N	Each	1-Apr-15	40.00	40.00		
	v) Transfer of Licence	N	Each	1-Apr-15	500.00	500.00		
	vi) Re-instatement Fee	N	Each	1-Apr-15	500.00	500.00		
	vii) Provisional Statement	N	Each	1-Apr-15	1200.00	1200.00		
	viii) Copy of Licence	N	Each	1-Apr-12	25.00	25.00	X	
	(e) Adult Gaming Centre							
	i) Premises Licence	N	Each	1-Apr-15	1200.00	1200.00		
	ii) Annual Fee	N	Each	1-Apr-15	500.00	500.00		
	iii) Variation of Licence	N	Each	1-Apr-15	1200.00	1200.00		
	iv) Change of Circumstances	N	Each	1-Apr-15	40.00	40.00		
	v) Transfer of Licence	N	Each	1-Apr-15	500.00	500.00		
	vi) Re-instatement Fee	N	Each	1-Apr-15	500.00	500.00		
	vii) Provisional Statement	N	Each	1-Apr-15	1200.00	1200.00		
	viii) Copy of Licence	N	Each	1-Apr-12	25.00	25.00	X	
	(f) Betting Premises (Other)							
	i) Temporary Use Notice	N	Each	7-Jan-07	500.00	500.00	X	
	ii) Replacement of Temporary Use Notice	N	Each	7-Jan-07	25.00	25.00	X	
	iii) Premises Licence	N	Each	1-Apr-15	1200.00	1200.00		
	iv) Annual Fee	N	Each	1-Apr-15	500.00	500.00		
	v) Variation of Licence	N	Each	1-Apr-15	1200.00	1200.00		
	vi) Change of Circumstances	N	Each	1-Apr-15	40.00	40.00		
	vii) Transfer of Licence	N	Each	1-Apr-15	500.00	500.00		
	viii) Re-instatement Fee	N	Each	1-Apr-15	500.00	500.00		
	ix) Provisional Statement	N	Each	1-Apr-15	1200.00	1200.00		
	x) Copy of Licence	N	Each	1-Apr-12	25.00	25.00		
	(g) Club Gaming Machine Permits							
	i) Grant of Permit	N	Each	1-Sep-07	200.00	200.00	X	
	ii) Grant of Permit (Club Premises Certificate holder)	N	Each	1-Sep-07	100.00	100.00	X	
	iii) Variation of Permit	N	Each	1-Sep-07	100.00	100.00	X	
	iv) Renewal of Permit	N	Each	1-Sep-07	200.00	200.00	X	
	v) Renewal of Permit (Club Premises Certificate holder)	N	Each	1-Sep-07	100.00	100.00	X	

LICENSING AND REGULATORY COMMITTEE									
		DESCRIPTION OF CHARGE	VAT	UNIT	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
	vi)	Annual Fee	N	Each	1-Sep-07	50.00	50.00	X	
	vii)	Copy of Permit	N	Each	1-Sep-07	15.00	15.00	X	
	(h)	Club Gaming Permits							
	i)	Grant of Permit	N	Each	1-Sep-07	200.00	200.00	X	
	ii)	Grant of Permit (Club Premises Certificate holder)	N	Each	1-Sep-07	100.00	100.00	X	
	iii)	Variation of Permit	N	Each	1-Sep-07	100.00	100.00	X	
	iv)	Renewal of Permit	N	Each	1-Sep-07	200.00	200.00	X	
	v)	Renewal of Permit (Club Premises Certificate holder)	N	Each	1-Sep-07	100.00	100.00	X	
	vi)	Annual Fee	N	Each	1-Sep-07	50.00	50.00	X	
	vii)	Copy of Permit	N	Each	1-Sep-07	15.00	15.00	X	
	(i)	Family Entertainment Centre Permits							
	i)	Grant of Permit	N	Each	1-Sep-07	300.00	300.00	X	
	ii)	Renewal of Permit	N	Each	1-Sep-07	300.00	300.00	X	
	iii)	Change of Name on Permit	N	Each	1-Sep-07	25.00	25.00	X	
	iv)	Copy of Permit	N	Each	1-Sep-07	15.00	15.00	X	
	(j)	Prize Gaming Permits							
	i)	Grant of Permit	N	Each	1-Sep-07	300.00	300.00	X	
	ii)	Renewal of Permit	N	Each	1-Sep-07	300.00	300.00	X	
	iii)	Change of Name on Permit	N	Each	1-Sep-07	25.00	25.00	X	
	iv)	Copy of Permit	N	Each	1-Sep-07	15.00	15.00	X	
	(k)	Licensed Premises Gaming Machine Permits							
	i)	Grant of Permit	N	Each	1-Sep-07	150.00	150.00	X	
	ii)	Variation of Permit	N	Each	1-Sep-07	100.00	100.00	X	
	iii)	Change of Name on Permit	N	Each	1-Sep-07	25.00	25.00	X	
	iv)	Copy of Permit	N	Each	1-Sep-07	15.00	15.00	X	
	v)	Transfer of Permit	N	Each	1-Sep-07	25.00	25.00	X	
	vi)	Automatic Entitlement Notification	N	Each	1-Sep-07	50.00	50.00	X	
	VAT Key								
	I	Inclusive of VAT							
	E	Exempt from VAT							
	N	Non Business Activity							
	Z	Zero-rated VAT							

SERVICE DELIVERY COMMITTEE

	DESCRIPTION OF CHARGE	VAT	UNIT	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
3	ENVIRONMENTAL HEALTH							
3.1	PEST CONTROL							
(a)	Domestic Rodents							
i)	Per Treatment	I	Each	1-Apr-15	50.00	50.00		
ii)	Income support and/or other income related benefits	I	Each	1-Apr-15	50.00	50.00		
iii)	OAP	I	Each	1-Apr-15	50.00	50.00		
(b)	Mice in detached shed, garage, outbuilding or garden							
i)	Per Treatment	I	Each	1-Apr-15	50.00	50.00		
(c)	Squirrels within premises							
i)	Standard Treatment (3 visits)	I	Standard	1-Apr-15	50.00	50.00		
	Additional Visits		Each	1-Apr-15	25.00	25.00		
ii)	Income Support and/or other income benefits (MTB)	I	Standard	1-Apr-15	50.00	50.00		
iii)	OAP - Standard Treatment (3 visits)	I	Standard	1-Apr-15	50.00	50.00		
	OAP - Additional visits		Each	1-Apr-15	25.00	25.00		
(d)	Wasps							
i)	Per Treatment	I	Visit	1-Apr-15	50.00	50.00		
	Additional nests during same visit		Each	1-Apr-15	25.00	25.00		
ii)	Income Support and /or other income benefits (MTB)	I	Visit	1-Apr-15	50.00	50.00		
	MTB - Additional nests during same visit		Each	1-Apr-15	25.00	25.00		
iii)	OAP	I	Visit	1-Apr-15	50.00	50.00		
	OAP - Additional nests during same visit		Each	1-Apr-15	25.00	25.00		
(e)	Bedbug / cockroaches /fleas Treatments							
i)	Initial Visit	I	Visit	1-Apr-15	50.00	50.00		
ii)	Subsequent Visits		Each	1-Apr-15	25.00	25.00		
iii)	Income Support and /or other income benefits	I	Visit	1-Apr-15	50.00	50.00		
iv)	OAP	I	Visit	1-Apr-15	50.00	50.00		
(f)	Treatments at commercial premises - Initial Visit	I	Initial Visit	1-Apr-15	90.00	90.00		
	Commercial premises - Revisits per hour or part thereof.		Per Hour	1-Apr-15	50.00	50.00		
(g)	Call out charge (Identification of Pests)		Call out	1-Apr-15	50.00	50.00		
3.2	ENVIRONMENT & SAFETY INFORMATION ACT 1988							
	Copies of entries in register	I	Each	1-Apr-15	12.00	12.00		
3.3	FOOD SAFETY ACT							

	Copies of Register of Food Business	I	Each	1-Apr-15	545.00	545.00		
	Copies of Computer Page	I	Page	1-Apr-11				
3.4	ENVIRONMENTAL PROTECTION ACT							
	Copies of Register of Authorisations	I	Each	1-Apr-14	58.00	58.00		
3.5	DOG CONTROL							
(a)	Stray dogs - Statutory Charge		Each	1-Apr-15	26.00	25.00	X	Moved to the statutory prescribed amount
(b)	Collect and Return to Owner (If Known)	N	Each	1-Apr-15	25.00	25.00		
(c)	Collect and Take to Kennels	N	Each	1-Apr-15	30.00	30.00		
(d)	Collect and Return if Dog Strays More Than Once	N	Each	1-Apr-15	55.00	55.00		
(e)	Kennelling Fee	N	Per Day	1-Apr-15	12.00	12.00		
(f)	Emergency Vets Fee (plus 10% Admin Fee)	N	Visit	1-Apr-15	Actual	Actual		
(g)	Spray collar (barking dog prevention)	N	Each	1-Apr-15	15.00	15.00		
3.6	FOOD EXPORT CERTIFICATE	N	Each	1-Apr-15	65.00	65.00		
3.7	PRIVATE SECTOR HOUSING							
(a)	Accommodation Certificates	N	Each	1-Apr-15	75.00	75.00		
(b)	Mandatory Five year Licensing of Houses in Multiple occupation	N	Each	1-Apr-15	350.00	350.00		
(c)	Notices served under Housing Act 2004		Per Hour	1-Apr-15	35.00	35.00		
(d)	Expenses incurred in determining Enforcement Action		Actual Cost	1-Apr-12	Actual	Actual		
3.8	ABANDONED VEHICLE							
(a)	Abandoned Vehicle Charge	N	Each	1-Apr-10				
i)	Abandoned Vehicle in Good condition	N	Each	1-Apr-15	155.00	150.00	X	Moved to the statutory prescribed amount
ii)	Abandoned Vehicle in Bad condition	N	Each	1-Apr-15	265.00	265.00	X	
(b)	For Disposal of Vehicle	N	Each	1-Apr-15	80.00	75.00	X	Moved to the statutory prescribed amount
(c)	Daily charge for every day we store vehicle with a maximum of 15 days storage & only if vehicle is worth more than £1000 in value	N	Daily	1-Apr-15	25.00	25.00		
3.9	CONTAMINATED LAND ENQUIRIES	N	Per Letter	1-Apr-15	60.00	60.00		
3.10	DRAIN CAMERA SURVEY							
(a)	First hour (including viewing)	I	First Hour	1-Apr-15	55.00	55.00		
(b)	Additional Half Hour	I	Additional	1-Apr-15	20.00	20.00		
3.11	CCTV							
(a)	Request for viewing	I	Each	1-Apr-09	10.00	10.00		
3.12	SOLICITOR/BUSINESS REQUESTS	I	Per Letter	1-Apr-15	55.00	55.00		

VAT Key

- I Inclusive of VAT
- E Exempt from VAT
- N Non Business Activity
- Z Zero-rated VAT

POLICY FINANCE AND DEVELOPMENT COMMITTEE

	DESCRIPTION OF CHARGE	VAT	UNIT	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
4	CORPORATE RESOURCES							
	4.1 COPIES OF OFFICIAL COUNCIL DOCUMENTS							
	(a) Annual Report & Budget Book	Z	Each set	1-Apr-15	34.00	34.35		Increased by the Retail Price Index
	(b) Minutes	Z	Each set	1-Apr-15	34.00	34.35		
	(c) Agendas	I	Each set	1-Apr-15	21.00	21.20		
	4.2 LOCAL LAND CHARGES							
	(a) Standard Search Fee	N	Per Search	1-Apr-15	94.00	95.00		Increased by by the Retail Price Index. Benchmarking to take place later in the year.
	(b) LLC1		Each	1-Apr-15	26.00	26.00		
	(c) Con29R		Each	1-Apr-15	68.00	69.00		
	(d) Con29O Enquiries (each) (except question 22)	N	Each	1-Apr-15	13.00	13.15		
	(e) Con29O- Question 22 (common land) only	N	Each	1-Apr-13	16.00	16.15		
	(f) Additional Enquiries not within Con29R/O	N	Each	1-Apr-15	16.00	16.15		
	(g) Additional Parcel of Land (up to a maximum of 10)	N	Each	1-Apr-15	17.00	17.20		
	4.3 COPIES OF BYLAWS (Statutory max 20p per 100 words)	I	Each	1-Apr-98	2.00	2.00	X	
	4.4 ELECTORAL SERVICES							
	(a) Written proof of registration	N	Each	1-Apr-15	24.00	24.25		
	(b) Forwarding of documents	N	Each	1-Apr-15	24.00	24.25		
	(c) Written proof of historical registration	N	Each	1-Apr-15	30.00	30.30		
	4.5 ENVIRONMENTAL INFORMATION REGULATIONS CHARGES							
	(a) Photocopy or printing, standard, black and white, normal paper - min A4	I	Per Page	1-Apr-15	0.10	0.10		Standardised charge across the Council
	(b) Photocopy or printing, standard, black and white, normal paper - A3	I	Per Page	1-Apr-15	0.20	0.15		
	(c) Photocopy or printing, standard, black and white, normal paper - A2	I	Per Page	1-Apr-15	0.40	0.40		
	(d) Photocopy or printing, standard, black and white, normal paper - A1	I	Per Page	1-Apr-15	0.80	0.80		
	(e) Photocopy or printing, standard, black and white, normal paper - A0	I	Per Page	1-Apr-15	1.20	1.20		
	(f) Reproduction of data onto CD	I	Each	1-Apr-15	5.00	5.00		
	(g) Staff costs for the location, collation, redaction & checking of information	I	Per Hour	1-Apr-15	25.00	25.25		
	NB : If the total charge (at the rates above) does not exceed £3.00 then no charge will made to provide the requested copies							
	VAT Key							
	I Inclusive of VAT							
	E Exempt from VAT							
	N Non Business Activity							
	Z Zero-rated vat							

SERVICE DELIVERY COMMITTEE

	DESCRIPTION OF CHARGE	VAT	UNIT	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
5	HOUSING							
5.1	Use of Guest Rooms	E	Night	1-Apr-15	20.00	20.00		All charges were reviewed throughly in 2015/16 No change proposed in 2016/17 unless dictated by statute
5.2	Questionnaires re Loans for House Purchase		Each	1-Apr-15	28.00	28.00		
5.3	Graytone House (Temporary Accommodation for Homelessness)	E	Each	1-Apr-15	100.00	100.00		
5.4	Water Charges - William Peardon Court		Yearly	1-Apr-15	210.00	210.00		
	- Marriott House		Yearly	1-Apr-15	170.00	170.00		
5.5	Charge for Scooter Storage		Weekly	1-Apr-15	7.70	7.70		
5.6	Room Hire - Communal lounge (sheltered housing scheme)	E	Hourly	1-Apr-15	14.60	14.60		
5.7	Communal lounge and kitchen facilities	E	Hourly	1-Apr-15	17.50	17.50		

VAT Key

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SERVICE DELIVERY COMMITTEE

	DESCRIPTION OF CHARGE	VAT	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
6	CEMETERIES						
6.1	INTERMENT - IN A PRIVATE OR COMMON GRAVE The Cemeteries are open for interments from 09:30-15:45 (14:30 Friday); the last time that can be booked is 15:15 (Monday to Thursday) and 14:00 (Friday). For bookings outside of these hours the interment fee will be doubled.						
(a)	Residents For Interment in a Grave :-						
i)	Foetus, the body of a stillborn child, or a child whose age at the time of death did not exceed one month.	N	N/A	Free	Free		
ii)	The body of a child whose age at the time of death exceeded one month but did not exceed 12 years.	N	1-Apr-15	90.00	91.00		Increased by Retail Price Index
iii)	The body of a person whose age at the time of death exceeded 12 years.	N	1-Apr-15	357.00	360.00		Increased by Retail Price Index
iv)	For the interment of cremated remains in a grave or vault.	N	1-Apr-15	103.50	104.50		Increased by Retail Price Index
v)	A scattering of Ashes	N	1-Apr-15	46.00	46.50		Increased by Retail Price Index
(b)	Non Residents The above charges are double in the case of a non resident of the Borough of Oadby and Wigston. Note - The above charges include the digging of a grave where appropriate						
(c)	Charge for Burials within 48 hours, or Cremated remains within 24 hours, over and above charges i), ii), iii), and iv) for residents and non-residents.	N	1-Apr-15	151.00	152.50		Increased by Retail Price Index
6.2	OTHER FAITH BURIALS OUTSIDE OF THE BOROUGH The Council subsidy where applicable will be limited to a maximum of £1,000						
6.3	PURCHASE OF GRAVE AND EXCLUSIVE RIGHT OF BURIAL Note - the fees below refer to single graves for two coffin burials						
(a)	Residents						
i)	For the exclusive right of burial, including the exclusive right of burial of cremated remains, in an earthen grave. (includes application fee for memorials not exceeding 2' 6"(760mm)	N	1-Apr-15	601.00	607.00		Increased by Retail Price Index
ii)	To extend the exclusive right of burial in a grave previously purchased for a period of 50 years.	N	1-Apr-15	124.00	125.00		Increased by Retail Price Index
iii)	For the exclusive right of burial for a child in Oadby Cemetery upto and including the age of 12 years, (includes application fee for memorials not exceeding 2' 6"(760mm))	N	1-Apr-15	162.00	164.00		Increased by Retail Price Index
iv)	For the exclusive right of burial for a child in Wigston Cemetery Children's Section upto and including the age of 12 years. (includes application fee for a memorial not exceeding 2' 6"(760mm)).	N	1-Apr-15	162.00	164.00		Increased by Retail Price Index
v)	Purchase of the exclusive right of burial for cremated remains in the Garden of Remembrance at Oadby or Wigston Cemetery. (includes application fee for memorials not exceeding 2' 6"(760mm))	N	1-Apr-15	286.00	288.00		Increased by Retail Price Index
vi)	Charge for memorials exceeding 2ft 6in (300mm to 760mm) Note: Memorials exceeding 2'6" are not allowed in the Gardens of Remembrance.	N	1-Apr-15	138.00	139.50		Increased by Retail Price Index
(b)	Non Residents The above charges are trebled in the case of a Non Resident of the Borough of Oadby and Wigston Notes :-						
i)	The Burial Grounds and the Garden of Remembrance corresponds respectively with the division shown in the plans of the Oadby & Wigston Cemeteries which are deposited at the Client Services Section, Works Unit, Wigston Road, Oadby LE2 5JE to where all applications in respect of burials must be sent or personally dealt with.						
ii)	The Council has, as shown by said plans, set aside areas to contain common graves where exclusive right of burial is not granted. The allocation of grave spaces for interment and exclusive rights of burial at both the cemeteries will be made available only in rotation.						
iii)	The fees indicated include the issue of the Deed of Grant of Burial which is given for a period of 100 years						
6.4	WALLED GRAVES AND VAULTS						

SERVICE DELIVERY COMMITTEE

	DESCRIPTION OF CHARGE	VAT	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
(a)	For the right to construct a walled grave or vault:-	N	1-Apr-15	755.00	763.00		Increased by Retail Price Index
i)	9ft x 9ft						
ii)	9ft x 4ft	N	1-Apr-15	611.50	618.00		Increased by Retail Price Index
6.5 MONUMENTS, GRAVESTONES, TABLETS AND INSCRIPTIONS							
(a)	For the right to erect or place on a grave or vault in respect of which exclusive rights of burial have been granted, or a common grave subject to approval of the Council - A Headstone or Memorial Tablet, Vase and Base						
i)	not exceeding 1ft in height (300mm)	N	1-Apr-15	47.00	47.50		Increased by Retail Price Index
ii)	exceeding 1ft but not exceeding 2ft 6in. (300mm to 760mm)	N	1-Apr-15	69.00	70.00		Increased by Retail Price Index
iii)	exceeding 2ft 6in (300mm to 760mm)						
	Note: Memorials exceeding 2'6" (760mm) are not allowed in the Gardens of Remembrance	N	1-Apr-15	138.00	139.50		Increased by Retail Price Index
(b)	Kerbstone, Borderstone or Flatstone enclosing or over a grave. Note - Kerbstones and headstones above 2' 6" (760mm) will not be permitted in parts of both cemeteries currently being used and maintained as a Lawn Cemetery i.e. Wigston Cemetery Extension.	N	1-Apr-15	151.00	152.50		Increased by Retail Price Index
	NB: Fees are to be enclosed with all Applications to erect Monuments						
(c)	For the right to place an inscribed plaque on the memorial at the Garden of Remembrance at Oadby Cemetery.						
i)	Not Exceeding 6ins x 4ins (150mm x 100mm)	N	1-Apr-15	41.00	41.50		Increased by Retail Price Index
ii)	Exceeding 6ins x 4ins (150mm x 100mm)	N	1-Apr-15	64.00	65.00		Increased by Retail Price Index
(d)	For each inscription after the first inscription	N	1-Apr-15	34.00	34.50		Increased by Retail Price Index
(e)	Replacement of existing memorial - administration fee	N	1-Apr-15	34.00	34.50		Increased by Retail Price Index
	An additional inscription is defined as an action taken after the erection of the monument.						
6.6 MISCELLANEOUS							
(a)	Transfer of Grave Ownership	N	1-Apr-15	44.00	44.00		Retain current charge
(b)	for Searches of registers, copies and extracts therefrom:						
i)	Search of registers by Council staff - per hour or part hour	N	1-Apr-15	21.50	21.75		Increased by Retail Price Index
	Search of registers - in person - per hour or part hour		1-Apr-15	5.10	5.15		Increased by Retail Price Index
ii)	Certificated copies of entry	N	1-Apr-15	19.50	19.50		Retain current charge
(c)	Notice of Interment Forms		N/A	Free	Free		
(d)	Use of the Chapel at Wigston Cemetery - per funeral	I	1-Apr-15	69.00	69.70		Increased by Retail Price Index
(e)	Purchase and planting of memorial trees - Donation	I	1-Apr-15	133.50	135.00		Increased by Retail Price Index
(f)	Donation towards a memorial seat (where seat provided by Council)	I	1-Apr-15	641.00	650.00		Set to bring in line with other bench donation charges
(g)	Donation towards a memorial seat (where seat provided by Client).	I	1-Apr-15	184.00	185.85		Increased by Retail Price Index
(h)	Exhumation (where requested by Deed Holder - subject to the required approvals) - burial plot		1-Apr-15	528.00	540.00		Charged at 1.5 x burial fee
(i)	Exhumation (where requested by Deed Holder - subject to the required approvals) - casket plot			-	156.75		New charge. Charged at 1.5 x casket fee
NOTES							
Definition of Resident: A person who has resided at a private address within the Borough for the 5 years prior to date of death or A person who has previously lived in the Borough for 5 years or more but who within the last 5 years prior to date of death has resided in a Residential or Nursing Care Home (or similar establishment) or Had moved from the Borough within the 5 years prior to date of death. Where the person being interred lived in the Borough at the time of death but the person purchasing the Exclusive Right of Burial lives outside the Borough, then the fees for the purchase of the Exclusive Right of Burial will be a non-resident charge.							

VAT Key

- I Inclusive of VAT
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SERVICE DELIVERY COMMITTEE								
		DESCRIPTION OF CHARGE	VAT	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge

Z Zero-rated VAT

SERVICE DELIVERY COMMITTEE

		DESCRIPTION OF CHARGE	VAT	UNIT	DATE OF LAST CHANGE	Leisure Card 2015/16 £	2015/16 £	Leisure Card 2016/17 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
8		RECREATION GROUNDS AND PAVILION HIRE									
	8.1	ROOM HIRE PER HOUR - VAT Exempt Pavilions Blaby Road Freer Centre Horsewell Lane Sheila Mitchell Uplands Road Walter Charles Centre									
	(a)	Non Commercial Use	E	Per Hour	1-Apr-15		14.20		14.35		Increased by Retail Price Index
	(b)	Commercial Use	E	Per Hour	1-Apr-15		18.00		18.20		Increased by Retail Price Index
	(c)	Saturday evening hire - minimum charge of 4 hours booking from 5pm onwards									
	(c)	Refundable deposit per booking (full or part)		Deposit	1-Apr-15		110.00		120.00		Increased to deter misuse of premises
	(d)	Charge for lost keys		Each	1-Apr-15		15.30		15.45		Increased by Retail Price Index
	8.2	ROOM HIRE PER HOUR - VATable Pavilions Coombe Park									
	(a)	Non Commercial Use	I	Per Hour	1-Apr-15		17.20		17.40		Increased by Retail Price Index
	(b)	Commercial Use	I	Per Hour	1-Apr-15		21.70		21.90		Increased by Retail Price Index
	(c)	Refundable deposit per booking (full or part)		Deposit	1-Apr-15		110.00		120.00		Increased to deter misuse of premises
	(d)	Charge for lost keys		Each	1-Apr-15		15.30		15.45		Increased by Retail Price Index
		Saturday evening hire - minimum charge of 4 hours booking from 5pm onwards									
		CANCELLATION OF ROOM HIRE Cancellation with more than 8 weeks notice - return 100% of hire fee Cancellation less than 8 weeks but more than 6 weeks - return 75% of hire fee Cancellations less than 6 weeks but more than 14 days- return 50% of hire fee Cancellations less than 14 days but more than 7 days - return 25% of hire fee Cancellations with less than 7 days notice - hire fee not refunded									There are currently no penalties for cancelling booking
	8.3	RECREATION GROUNDS									
	(a)	Bowls									
	i)	Season Ticket - Adult	I	Each	1-Apr-15	83.82	86.70	84.50	87.60		Increased by Retail Price Index
	ii)	Half Season Ticket - Adult	I	Each	1-Apr-15	41.72	43.35	42.25	43.80		RPI (needs to be half full ticket price)
	iii)	Season Ticket - Junior (under 18)	I	Each	1-Apr-15		26.00		26.30		Increased by Retail Price Index
	iv)	Hourly Ticket - per person	I	Per Person	1-Apr-15	3.59	3.80	3.65	3.85		Increased by Retail Price Index
	v)	Visiting Team	I		1-Apr-15		Delete				
	v)	Season Ticket - New member (one year introductory offer)	I	Each	1-Apr-15		26.00		26.30		Increased by Retail Price Index

SERVICE DELIVERY COMMITTEE

		DESCRIPTION OF CHARGE	VAT	UNIT	DATE OF LAST CHANGE	Leisure Card 2015/16 £	2015/16 £	Leisure Card 2016/17 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
	(b)	Cricket									
	i)	Per match	I	Per Match	1-Apr-15		68.50		69.20		Increased by Retail Price Index
	(c)	Football - Junior Clubs (Under 10's and below)									
	i)	With shower facilities	I	Per Booking	1-Apr-15		18.30		18.50		Increased by Retail Price Index
	ii)	Without shower facilities	I	Per Booking	1-Apr-15		9.30		9.40		Increased by Retail Price Index
	iii)	Academy (Coombe Park - subject to VAT at Standard Rate)	I	Per Booking	1-Apr-15		150.40		151.90		Increased by Retail Price Index
	(d)	Football - Youths (10 - 18 years)									
	i)	With shower facilities	I	Per Booking	1-Apr-15		35.50		35.90		Increased by Retail Price Index
	ii)	Without shower facilities	I	Per Booking	1-Apr-15		17.80		18.00		Increased by Retail Price Index
	(e)	Football - Senior Clubs (Over 18s)									
	i)	Horsewell Lane Park	I	Per Booking	1-Apr-15		52.80		26.70		Reduced as no shower facilities available
	ii)	Uplands Road Park	I	Per Booking	1-Apr-15		52.80		53.35		Increased by Retail Price Index
	iii)	Coombe Park - subject to VAT at Standard Rate	I	Per Booking	1-Apr-15		52.80		53.35		Increased by Retail Price Index
	iv)	Blaby Road Park	I	Per Booking	1-Apr-15		52.80		53.35		Increased by Retail Price Index
	v)	Willow Park	I	Per Booking	1-Apr-15		52.80		53.35		Increased by Retail Price Index
	vi)	Peace Memorial Park - 5 a side		Per Booking	1-Apr-05						
		Bookings of 10 matches or more booked together, are exempt from VAT (except Coombe Park)									
	(f)	Fetes and Galas - Activities for commercial gain									
	i)	Use of Ground - per day	E	Per Day	1-Apr-15		149.20		150.70		Increased by Retail Price Index
	ii)	Deposit - to be returned in part or whole dependent on condition of ground.	N	Deposit	1-Apr-15		655.00		662.00		Increased by Retail Price Index
		Fetes and Galas - Community events supportive of Council priorities									
	(g)										
	i)	Use of Ground - per day		Per Day	N/A		Free		Free		
	ii)	Deposit - to be returned in part or whole dependent on condition of ground.		Deposit	1-Apr-15		110.00		120.00		Increased to deter misuse of ground
		NOTES Deposits may be withheld in part or full for any damage caused and / or where the hirer fails to leave the building clean and tidy for the next user and / or where a hirer fails to remove and dispose of waste arising from their hire.									

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SERVICE DELIVERY COMMITTEE									
		DESCRIPTION OF CHARGE	VAT	TYPE	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
9		BROCKS HILL ENVIRONMENT CENTRE							
	9.1	HIRE OF EXHIBITION HALL (TAKES UPTO 75 THEATRE STYLE)							ROOM HIRES NEED TO STAY MARKET COMPETITIVE
	(a)	Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.	E	Private Hire	1-Apr-14	100.00	100.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(b)	Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.		Public Hire	1-Apr-14	90.00	90.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(c)	Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.		Charitable	1-Apr-14	75.00	75.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(d)	Weekday All day (9:00 a.m. to 16:30 p.m.)	E	Private Hire	1-Apr-14	160.00	160.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(e)	Weekday All day (9:00 a.m. to 16:30 p.m.)		Public Hire	1-Apr-14	150.00	150.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(f)	Weekday All day (9:00 a.m. to 16:30 p.m.)		Charitable	1-Apr-14	140.00	140.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(g)	Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.		Private Hire	1-Apr-14	65.00	65.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(h)	Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.		Public Hire	1-Apr-14	60.00	60.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(i)	Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.		Charitable	1-Apr-14	50.00	50.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(j)	Weekend All day (10:00 a.m. 16:30 p.m.)		Private Hire	1-Apr-14	115.00	115.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(k)	Weekend All day (10:00 a.m. 16:30 p.m.)		Public Hire	1-Apr-14	105.00	105.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(l)	Weekend All day (10:00 a.m. 16:30 p.m.)		Charitable	1-Apr-14	95.00	95.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	9.2	HIRE OF THE CLASSROOM (TAKES UPTO 50 THEATRE STYLE)	E						
	(a)	Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.		Private Hire	1-Apr-14	90.00	90.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(b)	Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.		Public Hire	1-Apr-14	75.00	75.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(c)	Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.		Charitable	1-Apr-14	60.00	60.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(d)	Weekday All day (9:00 a.m. to 16:30 p.m.)		Private Hire	1-Apr-14	150.00	150.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(e)	Weekday All day (9:00 a.m. to 16:30 p.m.)	E	Public Hire	1-Apr-14	140.00	140.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(f)	Weekday All day (9:00 a.m. to 16:30 p.m.)		Charitable	1-Apr-14	100.00	100.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(g)	Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.	E	Private Hire	1-Apr-14	60.00	60.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(h)	Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.		Public Hire	1-Apr-14	50.00	50.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(i)	Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.	E	Charitable	1-Apr-14	50.00	50.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(j)	Weekend All day (10:00 a.m. 16:30 p.m.)		Private Hire	1-Apr-14	105.00	105.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(k)	Weekend All day (10:00 a.m. 16:30 p.m.)		Public Hire	1-Apr-14	95.00	95.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(l)	Weekend All day (10:00 a.m. 16:30 p.m.)		Charitable	1-Apr-14	95.00	95.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(m)	Weekday early opening is to be paid pro-rotta of £19.00 before 9:00 a.m. (£4.75 per 15 minutes)	I						
	(n)	Digital media projectors are available at a hire charge of £5.00. Please provide your own laptop	I		1-Apr-14	5.00	5.00		
	(o)	10% discount for booking both the meeting room and hall together	I						
	(p)	10% discount for block bookings of six or more - claimable on sixth booking (only applicable if all bookings made on same date)							
	9.3	HIRE OF HALL FOR EXHIBITIONS (OPEN TO THE GENERAL PUBLIC) PER DAY	E		1-Apr-14	25.00	25.00		Need to stay market competitive - used to be free
	9.4	COMMUNITY ART EXHIBITIONS - A MONTH IN THE CAFÉ, USE OF ALL WALLS (SALES WILL INCUR A 10% COMMISSION AS OF JAN 2014)	E		1-Apr-14	40.00	0.00		No longer option with cafe hires
	9.5	HIRE OF MEETING ROOM / HALL (EXCLUSIVE USE) - EVENINGS							
		WEEKDAY EVENING - 16:45 P.M ONWARDS (SUBJECT TO STAFF AVAILABILITY)							
		WEEKEND EVENINGS - 15:45 P.M. ONWARDS (SUBJECT TO STAFF AVAILABILITY)							
	(a)	up to 3 hours	E		1-Apr-14	121.00	121.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(b)	up to 4 hours	E		1-Apr-14	131.00	131.00		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(c)	up to 5 hours	E		1-Apr-14	144.50	144.50		Above inflation increase 14/15 and benchmarked to top of scale for comparable hires
	(d)	Natural History Groups (per hour)	E		1-Apr-14	10.00	10.00		Greening Borough partners - no staff support
		Evening meeting must vacate the site by 21:30 p.m.	E						

SERVICE DELIVERY COMMITTEE								
	DESCRIPTION OF CHARGE	VAT	TYPE	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
9.6	ENTRY TO EXHIBITION CENTRE (a) Adults (b) Children / Senior Citizens (c) Children under 5			1-Apr-14 1-Apr-14 1-Apr-14	Free Free Free	Free Free Free		
9.7	TALKS - PER GROUP			1-Apr-14	55.00	55.00		Benchmarked top of market competitors
9.8	TOURS - PER ORGANISED GROUP			1-Apr-14	55.00	55.00		Benchmarked top of market competitors
9.9	SCHOOL GROUPS Per school activity up to maximum size of 35 pupils. A fixed charge is applicable based on the following :- (a) Upto 20 children for schools outside the Borough Council's boundaries (b) Upto 20 children for schools located within Oadby and Wigston boundaries (c) For all schools the additional charge above 20 children (per child per session) Teachers/Leaders			1-Apr-14 1-Apr-14 1-Apr-14 1-Apr-14	55.00 45.00 2.25 Free	55.00 45.00 2.50 Free		Benchmarked higher end of scales competitors for an hour activity requested by members - discount Borough Schools
9.10	SELF LED ACTIVITIES AVAILABLE FOR HIRE BY SCHOOLS AND GROUPS SUCH AS THE MINI-BEAST KIT BOX (TERMS & CONDITIONS APPLY)			1-Apr-14	25.00	25.00		Comparable competitors
9.11	PAPER CHARGES (a) A4 black and white per sheet (b) A4 colour per sheet (c) A3 black and white per sheet (d) A3 colour per sheet			1-Apr-14 1-Apr-14 1-Apr-14 1-Apr-14	0.10 1.00 0.15 2.00	0.10 1.00 0.15 2.00		
	ORGANISED EVENTS AND ACTIVITIES OPEN TO THE PUBLIC (POA) Charges to the public for events vary according to the type of event & age of participants and so are not listed here. They are calculated on an event by event basis taking into consideration materials provided, use of room, cost of instructor/speaker etc (POA = Price On Application)							Benchmarked at top of scale comparable competitors eg £4/5 hour long child event; guided walks £4.50; Talks with handouts £7.50-£12.50 and £35 adult day course
	FILMING AND PHOTOGRAPHY POA; small scale £55 per hour			1-Apr-16	POA	POA		Price on Application or £55 hour for small scale shoots
	WOOD SALES			1-Apr-16	POA	POA		£45-£65 per tonne depending log size

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SERVICE DELIVERY COMMITTEE

		DESCRIPTION OF CHARGE	VAT	UNIT	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
10		ALLOTMENTS							
	10.1	RESIDENTS							
	(a)	Rent of plot to residents - per 100 square yards	N	Each	1-Apr-15	13.50	13.65		Increased by Retail Price Index
	(b)	Rent of plot to residents - where tenancy commenced after 29 September 2011							
		1) Wigston Road	N	Each	1-Apr-15	17.30	17.50		Increased by Retail Price Index
		2) Aylestone Lane	N	Each	1-Apr-15	16.80	17.00		Increased by Retail Price Index
		3) Manchester Gardens - Rectangle	N	Each	1-Apr-15	14.90	15.05		Increased by Retail Price Index
		4) Manchester Gardens - Triangle	N	Each	1-Apr-15	13.50	13.65		Increased by Retail Price Index
		5) Brabazon Road	N	Each	1-Apr-15	14.90	15.05		Increased by Retail Price Index
		Allotment rent year runs from 29 September to 28 September the following year							
	10.2	SENIOR CITIZENS							
		25% reduction on the above charge							
	10.3	DEPOSIT - REFUNDABLE	N	Each	1-Apr-11	50.00	50.00		No change
	10.4	KEY REPLACEMENTS	I	Each	1-Apr-15	15.30	15.45		Increased by Retail Price Index

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SERVICE DELIVERY COMMITTEE							
	DESCRIPTION OF CHARGE	VAT	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
11	<p>SPECIAL COLLECTION OF HOUSEHOLD REFUSE</p> <p>(a) The following non electrical items can be collected :- All Domestic items - house improvement or building work related. Items such as building waste or replaced windows will not be collected. Broken glass must be supplied in a box. Bagged, boxed and tied waste will be classed as individual items. Sheds must be dismantled and each panel classed as an item. Items <u>must</u> be presented in a form that reasonably facilitates loading and satisfies manual handling requirements - failure to do so will result in non-collection and payment refunded for those items not collected. Note - Bags should be strong enough so items do not split when being taken to vehicle. Charges for Garden Tools and Equipment* are :-</p> <p>i) 1 Item N 1-Apr-15 20.00 20.00</p> <p>ii) Each Additional Item N 1-Apr-15 3.00 3.00</p> <p>(b) The following electrical items can be collected :- Vacuum Cleaners, Televisions, Fridge, Fridge/Freezer, Coolers, Washing Machines, Tumble Dryers, Dishwashers, Audio Visual Equipment. Charges for Electrical Items are :-</p> <p>i) 1 Item N 1-Apr-15 20.00 20.00</p> <p>ii) Each Additional Item N 1-Apr-15 4.00 4.00</p> <p>The collection of electrical and non-electrical items are two separate services. Free collection for all items above, for those residents receiving :- Housing Benefit, Council Tax Benefit or Disability Benefit, Military Service - Maximum of four items - no more than two separate collections per annum * Garden Tools can be taken to Brocks Hill Environment Centre (for re-use by volunteers working in the Borough)</p>						Price frozen to encourage people not to flytip
11.2	DISPOSAL OF DECEASED DOMESTIC ANIMALS	I	1-Apr-15	60.00	60.00		No proposed change
11.3	REMOVAL OF UNAUTHORISED ADVERTISING ON STREETS, OPEN SPACES AND PUBLIC NOTICE BOARDS						
	(a) Removal of unapproved advertising, promotional material or balloons on public spaces, street furniture or notice boards - per item per week	N	1-Apr-15	38.00	40.00		
	(b) Removal of unapproved notices	N	1-Apr-15	38.00	40.00		
	(c) Taking down and storage of fly posters	N	1-Apr-15	81.00	85.00		
11.4	COUNCIL CAR PARKS						

SERVICE DELIVERY COMMITTEE								
		DESCRIPTION OF CHARGE	VAT	DATE OF LAST CHANGE	2015/16 £	2016/17 £	Externally Set	Explanation regarding the recommended level of charge
11.5	(a)	Off Street parking All Day parking ticket	I	1-Apr-15	3.00	3.00		No change proposed
	CLEANSING OF PRIVATELY OWNED PARKING AREAS							
	(a)	Cleaning of Slabbed and Block Paved Areas		1-Apr-12	100.00	100.00		No proposed change
11.6	i)	Up to 20 sq metres (subject to availability and site inspection for suitability)		1-Apr-12	POA	POA		
	ii)	Greater than 20 sq metres		1-Apr-11	POA	POA		
	(b)	Cleaning of Car Parks and other areas		1-Apr-11	POA	POA		
	(c)	Mowing of Large Private Grassed Areas						
		POA = Price on Application		1-Apr-11	POA	POA		
	RELOCATION OF STREET NAME PLATES							
	(a)	At the request of resident and subject to agreement at the discretion of the Council						
	i)	Wall mounted name plates		1-Apr-15	100.00	100.00		No change proposed
	ii)	Frame mounted name plates		1-Apr-15	150.00	150.00		No change proposed

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